## **ATTN:** Joint Pathology Center TELEPATHOLOGY CONSULTATION REQUEST FORM Telepathology JOINT PATHOLOGY CENTER 606 Stephen Sitter Ave. Silver Spring, MD 20910 **PATIENT INFORMATION (Required)** AFIP/JPC Accession No., Material Forwarded (previous if known): LAST NAME **FIRST MIDDLE INITIAL** RACE (Required) AGE: DATE OF BIRTH SOCIAL SECURITY NO. American Indian or Alaskan Native Asian or Pacific Islander Month: Day: Year: White Unknown Black SEX: **ETHNICITY** (Required) Male Female Not of Hispanic Origin Hispanic **ELECTRONIC CASE MATERIAL** (Required) **CASE IDENTIFICATION** (Required) Digital Slides \_\_\_\_ Specific Biopsy Site or Organ Static Images \_\_\_\_ **SPECIMEN IDENTIFICATION** (Required) Specimen Containers must be labeled with two identifiers JPC USE ONLY Contributor's Accession No.(s) Trestle DSM Requested Department Web Address CONTRIBUTOR'S WORKING DIAGNOSIS: (Differential diagnosis and questions should be entered in "Comments and Requests" Section) CLINICAL HISTORY: Include: Location, Size, Symptoms, Duration, Physical and Laboratory Findings, Type and Date of Operation(s) and/or other Treatment. (Continue in "Comment and Requests" section) **CONTRIBUTOR'S INFORMATION** CONTRIBUTOR'S NAME NAME OF FACILITY **BUSINESS ADDRESS** CITY STATE ZIP CODE COUNTRY FAX **TELEPHONE EMAIL**

ave you enclosed a legible summary of the clinical findings, laboratory data, operative findings or report, and specific treatment? Cases a specific registries often require additional information. Clinical or gross photos, pertinent X-rays, CT scans, MRI scans, echograms, and agnostic studies add substantially to the education value of the case. They are highly desired by some departments and required by other	iograms, and similar
OMMENTS AND REQUESTS	
PC RETENTION POLICY	
MICROSCOPIC SLIDES SUBMITTED WITH EACH CASE ARE RETAINED PERMANENTLY. Under certain circumstances original slic the Contributor if requested by the Contributor and approved by the JPC. If slides are returned, then each slide will be digitized at the exontributor.	
Blocks are retained for a minimum of ten (10) years, unless return is requested by the Contributor at the time the case is submitted. Con	ntributors may reques

- 3. Other pathologic material, X-rays, CT scans, MRI scans, echograms, angiograms, photographs, and similar diagnostic studies may be retained for education
- and research or discarded.

## **PRIVACY ACT STATEMENT**

- 1. AUTHORITY: 5 U.S.C. 301 and 10 U.S.C 176, 5 U.S.C. 552a, 10 U.S.C 1079b.
- 2. PRINCIPAL PURPOSES: Medical information received is considered during the consultative process and is used to form a database for education and research in pathology. Other patient information is used for filing and retrieval of consultation records. Information concerning the contributor is used to maintain contributor mailing lists.
- 3. ROUTINE USES:

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- a. In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use as follows.
- b. Pathology consultation records are tracked in the Pathology Information Management System database for filing and retrieval of records, medical research, and statistical purposes. Individual consultation records may be released to the contributing medical care provider (physician, veterinarian), when required by law or as otherwise permitted by 45 C.F.R. 164.
- c. The DoD 'Blanket Routine Uses' set forth at the beginning of the Army's compilation of systems of records notices also apply to this system.
- d. Pathology consultation records contain individually identifiable health information. The DoD Health Information Privacy Regulation (DoD 6025.18-R) issued pursuant to the Health Insurance Portability and Accountability Act of 1996, applies to most such health information. DoD 6025.18-R may place additional procedural requirements on the uses and disclosures of such information beyond those found in the Privacy Act of 1974 or mentioned in this
- 4. PROVISION OF INFORMATION: The provision of patient information requested on this form is voluntary. However, if the information is not furnished, a consultation may not be possible. If so, the material submitted may be returned at the discretion of the JPC without a consultation.

This form may be reproduced by the contributor or requested from JPC.